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STEERING COMMITTEE MEETING No 4

Minutes of the meeting

Location: ZOOM

<https://us02web.zoom.us/j/83380453343?pwd=MHhsL3RvZmkzYmhmRitlcGFmd1lmdz09>

Time: March 5th 2021, 8:00 CET

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ATENDEES

Representatives of partner institutions:

- University of Novi Sad
- Kostanay engineering and economics university named after M. Dulatov
- Innovative University of Eurasia
- Zhangir Khan West Kazakhstan agrarian-technology university
- FH Joanneum Gesellschaft M.B.H
- Duale Hochschule Baden-Württemberg

AGENDA

1. WP1 Activity 1.1 Analysis of best practise and comparative analysis: Report and survey on companies regarding dual education. Deadline: 30/04/2020. Report by KEEU.
2. WP1 Development of dual study program in IAR (draft study programs). Deadline for programs, syllabi, courses, ECTS: 31/11/2020; Report by FHJ.
3. WP1 Development of dual study program in IAR: Meeting with companies 2nd time and contractual documents. Deadline for contractual documents: 31/11/2020. Report by KEEU, WKATU, INEU.
4. WP2 Activity 2.2 Workshop in Kazakhstan concerning teaching methodology. Deadline: 28/02/2021.
5. WP2 Current travelling restrictions across partner and program countries
6. WP2, Activity 2.1 Purchase of Equipment Deadline: 30/04/2021. Report by KEEU, WKATU, INEU.
7. WP3 Information about the status of accreditation of study programs. Report by KEEU, WKATU, INEU.
8. WP4 Dissemination and Exploitation of Results. Report by KEEU.
9. WP5 Activity 5.2 Metrics for DIARKAZ. Deadline: 31/03/2021. Leading partner: FHJ.
10. WP6, Activity 6.4 Reporting - 14/01/2021 – Report by Branimir Kalas (UNS).
11. Synergy effects
12. Future project activities
13. Use of budget for subcontracting
14. Discussion

Remarks:

1. WP1 Activity 1.1 Analysis of best practise and comparative analysis: Report and survey on companies regarding dual education. Deadline: 30/04/2020. Report by KEEU.



During March-December 25 responses was collected out of 36 companies. The report will be finalized next week.

2. WP1 Development of dual study program in IAR (draft study programs). Deadline for programs, syllabi, courses, ECTS: 31/11/2020; Report by FHJ.
Prof. Hochrinner made a presentation. Content of curriculums is good in all three cases. KEEU is still discussing the week schedule with the companies. INEU must send the schedule. WKATU curriculum is in order.
3. WP1 Development of dual study program in IAR: Meeting with companies 2nd time and contractual documents. Deadline for contractual documents: 31/11/2020. Report by KEEU, WKATU, INEU.
Ms Ursula Göz and professor Hochrinner stressed the importance of meeting face to face with the companies. KEEU will have the meeting with companies next week. Afterward the meetings between FHJ, DHBW, UNS and each academic partner separately + companies will be organized to discuss the role of the companies.
4. WP2 Activity 2.2 Workshop in Kazakhstan concerning teaching methodology. Deadline: 28/02/2021.
One of the Kazakh partners will be the leading partner (probably INEU) with the task to make agenda and organize the meeting. It is not only for consortium partners but also other academic institutions and companies can participate. Approximately, the workshop will be in April 2021. One of the topics must be LLL program on the project. Representatives of KAZDUAL project will be also invited to the workshop.
5. WP2 Current travelling restrictions across partner and program countries.
Currently, it is not possible to organize any trips.
6. WP2, Activity 2.1 Purchase of Equipment Deadline: 30/04/2021. Report by KEEU, WKATU, INEU.

WKATU payed 50% to vendors, waiting the delivery. KEEU sent the request for the payment to UNS. INEU also. We are still waiting for project officer to approve the list of equipment. Before the approval partners cannot order the equipment.
7. WP3 Information about the status of accreditation of study programs. Report by KEEU, WKATU, INEU.
KEEU is included in the registry of the ministry. In order to be accredited students must be enrolled for two consecutive academic years. The first generation will be enrolled in September 2021.
WKATU: The plan is to get into registry during the spring this year. Industrial Robotics is new name of the study program.
INEU: The name of the program is Automation and Robotics. They did not get accreditation because there are no students yet. It is in the registry. They will make the same path as KEEU.
Kazakhstan academic partners will use the part of budget for Subcontracting to promote new study programs.
8. WP4 Dissemination and Exploitation of Results. Report by KEEU.



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KEEU: The management of KEEU discussed the recruitment work with the departments. They have developed work plan for promotion of study program and the plan will be treated as one of additional project deliverables (uploaded on the website and Google drive). The website is constantly updated. The finalized deliverables are there for the upload.

9. WP5 Activity 5.2 Metrics for DIARKAZ. Deadline: 31/03/2021. Leading partner: FHJ.
Professor Hochrinner informed the consortium that draft metrics will be delivered on time.
10. WP6, Activity 6.4 Reporting - 14/01/2021 – Report by Branimir Kalas (UNS).
Professor Savić presented the financial statement to partners. Financial Statement will be distributed to partners for the approval.
11. Synergy effects
DHBW has a contact with University of Magdeburg who participated in German/Kazakh cooperation in dual education in vocational education. In addition, University of Magdeburg is part of KAZDUAL structural project for development of dual education in Kazakhstan. KEEU also has a connection with the coordinator, South-Kazakhstan State Pedagogical University and its representative Talgat Kozybayev. The idea is to organize a meeting with KAZDUAL representative in order to create synergy effects through exchange of ideas, results and good practice. Representative of KAZDUAL project will be invited to our workshop on teaching methodology.
12. Future project activities. All project activities were discussed during discussion on work packages.
13. Use of budget for subcontracting
Professor Savić explained to the partners the rules of spending the budget for subcontracting. In order to be sure about the eligibility of subcontracting costs, before the expenditure, partners from Kazakhstan will send the list of subcontracting costs for the promotion of dual study programs to UNS with short description.
14. Discussion

Prof. Dr Mirko Savić

Date of approval: 12/03/2021