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# MINUTES OF THE LOCAL COMMITTEE MEETING

ZOOM meeting

Time: 14/04/2021 15:00 EKST

**Contacts:**      **projectcenter@kineu.kz**

## Participants

Representatives of partner organizations:

- Kostanay Engineering and Economics University named after M. Dulatov
- Innovative Eurasian University
- West Kazakhstan Agrarian Technical University named after Zhangir Khan
- “Ural Transformer Plant” LLP

## Questions

1. Appointment of UTP representatives to the steering committees.
2. WP1: curriculum draft.
3. WP1: developing contractual documents with companies and signing them.
4. WP1: career guidance.
5. WP2: equipment purchase.
6. WP2: conducting a seminar on teaching methods.
7. Subcontracting costs.
8. Preparation for NEO monitoring.
9. Participation in the GeKaVoc / KAZDUAL conference on April 21-22, 2021.
10. Future project activities.
11. Discussion.

## Comments:

1. Appointment of UTP representatives to the steering committees.  
Managing Director Dauren Turlybekov was appointed as a representative of “Ural Transformer Plant” LLP in the project steering committees, e-mail: [d.turlybekov@alageum.com](mailto:d.turlybekov@alageum.com), tel.: +7 747 069 8471.
2. WP1: curriculum draft.  
It was decided to modify education programme to a joint by 23.04.2021, using a modular form of study in order to facilitate the further organisation of academic mobility of students and teachers of the partner universities.



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3. WP1: developing contractual documents with companies and signing them.  
It was decided to develop a model contract with the partner companies by the end of April 2021.
4. WP1: career guidance.  
Career guidance on the new dual study programme is included in the general plan for career guidance work at universities.
5. WP2: equipment purchase.  
The planned delivery date of equipment for WKATU is 06/08/2021. KEnEU and INEU are at the stage of concluding supply agreements with FESTO-RK LLP, the delivery time for which is 70 calendar days from the moment of 100% prepayment.
6. WP2: conducting a seminar on teaching methods.  
It was proposed to combine the date of the seminar with the upcoming monitoring of the NEO in June 2021 to organize a seminar in an offline format. It is planned to invite project participants from the countries of the program.
7. Subcontracting costs.  
The project participants were informed about the possibility of using the budget for subcontracting costs to promote a new EP (for advertising in the media, advertising materials and flyers and posters, etc.) with the obligatory presence of supporting documents.
8. Preparation for NEO monitoring.  
The meeting participants decided to carry out monitoring of the NEO in INEU, Pavlodar, the date of which will be proposed by the host university and agreed with all partners.
9. Participation in the GeKaVoc / KAZDUAL conference on April 21-22, 2021.  
The colleagues attending the meeting were informed about the upcoming conference and confirmed their participation. Partners from SaryarkaAvtoProm LLP, KAAR, FESTO-RK LLP and the Chamber of Entrepreneurs of the Kostanay region were notified about the conference by e-mail.
10. Future project activities.  
All project activities were discussed during the discussion of work packages.
11. Discussion.

Zhanat Jabassova

Date of approval: 04/14/2021