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LOCAL COMMITTEE MEETING

Minutes of the meeting

Location: Online, Zoom platform

Link: <https://us04web.zoom.us/j/8276566237?pwd=pk21kvgZ5uIW3smvSzmyFTHOmOlaAV.1>

Time: 12/01/2023 15:00 EKST

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Members

Representatives of partner organizations:

- Kostanay Engineering and Economics University named after M. Dulatov
- Innovative University of Eurasia
- Zhangir Khan West Kazakhstan agrarian-technology university
- SaryarkaAvtoProm LLP
- Ural Transformer Plant LLP

Questions

1. 2.5 Courses and teaching materials
2. 3.2 Implementation of the educational program
3. 3.1 Accreditation of the INEU educational program
4. 3.3 Organization of the LLL program
5. 5.5 Development of a sustainability plan
6. Project budget (subcontracting costs)
7. Discussion

Comments:

1. 2.5 Courses and study materials

All partners to place the corrected educational materials for the first and second academic year by 22.01.2023 and missing teaching materials for the first and second academic year by 31.01.2023 on the resource <http://qnap.kineu.kz:8080/share.cgi?ssid=86981906792849bebf42741821a2751> (password - kineu).

It was also discussed that the study materials for the third and fourth academic years should be prepared by September 2023.



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2. 3.2 Implementation of the educational program

Consider the possibility of implementing INEU of some disciplines of the EP "Robotic Systems" for students of other educational programs as an additional educational trajectory following the example of WKATU. To this end, WKATU will share its experience with INEU.

3. 3.1 Accreditation of the INEU educational program

INEU to speed up the accreditation process and keep this issue under strict control.

4. 3.3 Organization of the LLL program

KEnEU, WKATU and INEU plan to implement the LLL program until July 2023.

5. 5.5 Development of a sustainability plan

WKATU received all the recommendations from partners from DHBW and began to study the materials, in the future it will involve all partners in the development of the plan and coordinate this activity.

6. Project budget (subcontracting costs)

All partners were informed that before using the budget for subcontracting costs, it is necessary to obtain the approval of the coordinator on the eligibility of costs. And also KEnEU and INEU have budget savings for the purchase of equipment and will consider the issue of transferring it to other expense items together with the coordinator 6 months before the end of the project financing period.

7. Discussion

INEU proposed to consider the possibility of changing some budget items for subcontracting costs to others, for example, to consider the possibility of incurring costs for the development of electronic teaching aids for educational materials of the OP "Robotic Systems". It will be discussed with the project coordinator.

Also, each university will develop a career guidance plan by 31.01.2023.

Zhanat Jabassova

Date of approval: 12.01.2023