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STEERING COMMITTEE MEETING No 3

Minutes of the meeting

SKYPE meeting
Time: 23/10/2020 8:00 CET

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ATENDEES

Representatives of partner institutions:

- University of Novi Sad
- Kostanay engineering and economics university named after M. Dulatov
- Innovative University of Eurasia
- FH Joanneum Gesellschaft M.B.H
- Duale Hochschule Baden-Württemberg
- LLP SaryarkaAvtoProm

AGENDA

1. WP1 Activity 1.1 Analysis of best practise and comparative analysis: Report and survey on companies regarding dual education (questionnaire development). **Deadline: 30/04/2020. Indicator: Consensus about best practice achieved among partners**
2. WP1Webinar, organized by DHBW. **Proposed date: 10/11/2020**
3. WP1Webinar No 2, organized by FHJ
4. WP1 Development of dual study program in IAR (draft study programs, meeting with companies 2nd time, registration, consultations with FHJ and DHBW). **Deadline for programs, syllabi, courses, ECTS: 31/11/2020; 1.4 Contractual documents: 31/11/2020.**
5. WP2 Current travelling restrictions across partner and program countries
6. WP2, Activity 2.1 Purchase of Equipment **Deadline: 30/04/2021**
7. WP4 Dissemination and Exploitation of Results, Erasmus+ week reports, roll up banner. **Indicator: Number of academic and non-academic stakeholders informed through dissemination activities**
8. WP6, Activity 6.4 Reporting - 14/07/2020 – Report by Branimir Kalas
9. Synergy effects (Latfure, DUALSCI)
10. Future project activities
11. Discussion

Remarks:

1. WP1 Activity 1.1 Analysis of best practise and comparative analysis: Report and survey on companies regarding dual education (questionnaire development). **Deadline: 30/04/2020. Indicator: Consensus about best practice achieved among partners**
 - KEEU has developed the questionnaire. There is also an online version. KEEU will send the questionnaire to UNS. KEEU will also consult the questionnaires from the DUALSCI project and from FHJ.



2. WP1 Webinar, organized by DHBW. **Proposed date: 10/11/2020**
 - Kazakhstan partners will inform DHBW about the best date for the webinar when they consult other teachers from KEEU, WKATU and INEU (probably 10/11/2020 or 11/11/2020).
3. WP1 Webinar No 2, organized by FHJ
 - Webinar will be organized a couple of weeks after DHBW webinar. Kazakhstan partner will propose the date to FHJ.
4. WP1 Development of dual study program in IAR (draft study programs, meeting with companies 2nd time, registration, consultations with FHJ and DHBW). **Deadline for programs, syllabi, courses, ECTS: 31/11/2020; 1.4 Contractual documents: 31/11/2020.**
 - FHJ and DHBW will send the templates of the contracts to KEEU, WKATU and INEU.
 - Kazakhstan partners will send the draft of study programs to FHJ, DHBW and UNS
5. WP2 Current travelling restrictions across partner and program countries
 - The situation in all the countries is even worse than before because the number of infected people is increasing. The travelling restrictions are still preventing the partners to plan any study visits in the near future.
6. WP2, Activity 2.1 Purchase of Equipment **Deadline: 30/04/2021**
 - The coordinator has informed the partners the he has sent the proposal to project officer in Brussels on September 24th about the purchase of equipment for WKATU by other partner (INEU). The answer has not arrived from the Brussels yet. Coordinator will contact project officer again.
7. WP4 Dissemination and Exploitation of Results, Erasmus+ week reports, roll up banner. **Indicator: Number of academic and non-academic stakeholders informed through dissemination activities**
 - The coordinator has informed the partners about the development of roll up banners for the project and stressed once more the importance of dissemination.
8. WP6, Activity 6.4 Reporting - 14/07/2020 – Report by Branimir Kalas
 - Instead of Branimir Kalas coordinator has informed the partners about the missing travelling documents related to kickoff meeting. Coordinator will send the templates of documents to DHBW.
9. Synergy effects (Latfure, DUALSCI)
 - The coordinator has informed the partners about successful cooperation with other project underlining the importance of connecting with the new project in Kazakhstan about the introduction of dual education. The name of the project is "Implementing Dual System in Kazakhstan", No 618835-EPP-1-2020-1-KZ-EPPKA2-CBHE-SP, led by M AUEZOV SOUTH KAZAKHSTAN STATE UNIVERSITY.
10. Future project activities
 - All the future project activities were discussed in previous topics.
11. Discussion



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